



Future Leaders 2025

Easy Read Application Pack



This document tells you about Stopgap Dance Company's Leadership Training program called Future Leaders.

It will give you information about Future Leaders and tell you how to apply.

Contents

1

Information about Future Leaders

2

Who can apply to Future Leaders

3

Mentors

4

The work you will do as a Future Leader

5

What you will learn

6

Contract Details

7

How to apply for Future Leaders

1

Information about Future Leaders



Applications are open for Stopgap Dance Company's Future Leaders.

Future Leaders is for Deaf, Disabled and neurodivergent people.

Stopgap wants to help more Deaf, Disabled and neurodivergent people to become leaders. They hope to do this with Future Leaders.



Future Leaders is a **training program**.

A **training program** is a plan that people follow to help them become better at something.

On Future Leaders you will learn more about **leadership** and being a **leader**.



Leadership means lots of things to different people.

It can mean being in charge of other people.

But Stopgap want to find out what Disabled people think leadership can be.



Stopgap thinks a **leader** is someone who:

- Listens to others
- Uses their ideas to help people
- Guides a team and motivates people
- Creates a safe workplace



The people on Future Leaders will get paid to work with Stopgap.

It is a part time job.



You will work with a **mentor** from Stopgap.

A **mentor** is a person with lots of experience in a job who supports someone with less experience to help them grow and learn more.



Stopgap will choose 2 people to become Future Leaders.

The Future Leaders will begin working with Stopgap in September 2025.

Future Leaders will be with Stopgap for 12 months.

2

Who can apply to Future Leaders



You must be Deaf, Disabled or neurodivergent.

You need to have worked in the arts for **over 3 years**. You will have the skills that match the area you would like to work in.

You should want to be a leader in your future.

You should like to do one of these things:



Advocacy, Education and Training

Working as a teacher and sharing what you know to help other people.

Being an **advocate**. An **advocate** means speaking up for yourself and others. Advocates makes sure everyone's rights are respected.



Producing and Project Management

Working as a **producer** and **project manager**.

A **producer** is someone who makes events, shows and tours happen.

A **project manager** helps a team work together to finish a project.



Creative Leadership

Working as a **director** and a **manager** of performers.

A **director** is someone who takes the lead on creative projects.

A **manager** is someone who supports other people to do their best work.

3

Mentors



You will be working with **mentors** from Stopgap.

They have lots of experience and want to share what they know.

One of these people will be your mentor, they will work with you in the area you choose.



Laura Jones
Co-Artistic Director

Advocacy, Education and Training



Lucy Glover
Executive Producer

Producing and Project Management



Lucy Bennett
Co-Artistic Director

Creative Leadership

4

The work you will do as a Future Leader

These are a few ideas of the work you would do with your mentors:



Creative Learning and Advocacy with Laura Jones

- You will help to share Stopgap's way of working. You will do this through helping to lead dance training.
- You will work together to plan a week of creative **research**. **Research** means taking lots of time to think of new ideas.
- Being an **advocate** for Disabled people at different events and discussions.



Producing and Project Management with Lucy Glover

- You will help with **tour and project management**. This means making sure everything goes well and runs smoothly.
- You will join important meetings with other companies and people in the dance industry.
- You will join meetings with **Arts Council England**. **Arts Council England** is part of the government that support the arts. They give money to people and companies to help them make art, music, theatre, and dance.
- You will also help with **fundraising**. Fundraising means getting money from funding organisations to support projects. There are many ways to fundraise. One way is by applying for funding - which means asking for money to help pay for a project, idea or event.





Creative Leadership with Lucy Bennett

- Working together to plan Creative Tank. Creative Tank is Stopgap's yearly inclusive choreography workshop.
- Support the productions that are touring and helping dancers in rehearsals.
- Work together with other artists to plan a week of creative studio time.

5

What you will learn

The Future Leaders program is made up of four parts.



1. Learning how to do your best work

- You will get to know the company, the Future Leaders program, and meet your mentor.
- You will follow your mentor and see how they work.



2. Learning about being a leader

- You will learn key skills that are important for being a leader.
- This will be through training sessions and research that you do by yourself.



3. Working with your mentor to co-lead a Stopgap project

- You will work on a project with your mentor and other Stopgap company members.
- Examples of these projects are on page 7.



4. Leading on a digital project to share what you have learned.

- You will work together with the other Future Leaders to create resources that share what you have learned.
- You will put on an event where you share resources and what you have learned with other people.

6

Contract Details

A **contract** is an agreement with you and your employer. It tells you important details about your job.



How much you will earn

You will earn between £15,000 and £16,200 a year. This is for working 3 days a week.

The exact amount will depend on your experience and be agreed if you get the job.



Your working hours

You will work for 22.5 hours a week.

You can choose what days you would like to work. You can agree this with your mentor.

Sometimes you will work over 22.5 hours. This is called **overtime**. Stopgap will not pay you for **overtime** but you will get time off instead.



Where you will work

Stopgap has an office space at the Farnham Maltings in Surrey.

Stopgap uses dance studios in Farnham and Guildford. You need to be able to get to these areas.

You can work from home sometimes. This can be agreed with your mentor.



How long you will work with Stopgap for

You will work with Stopgap for 1 year.

The first 3 months will be a trial period. This is time to make sure you are happy with the job and that Stopgap is happy with your work.

If you want to leave the job you will have to tell Stopgap **1 month** before you want to go.



Department
for Work &
Pensions



Access to Work

Stopgap can support you to apply for Access to Work.

Access to Work is help Disabled people can get from the Department for Work and Pensions. This could include money known as a grant.

This money can go towards things like:

- Travel
- Adapting your vehicle
- Communication support
- An access worker

Find out more about Access to Work in this Easy Read guide: bit.ly/Access-to-work-EasyRead

7

How to apply for Future Leaders

If you are interested in Future Leaders we would like you to apply.



To apply you must send us a **cover letter** and your **CV**.

Please email these to
admin@stopgapdance.com
by **Monday 28th April at 10am**



A Cover Letter

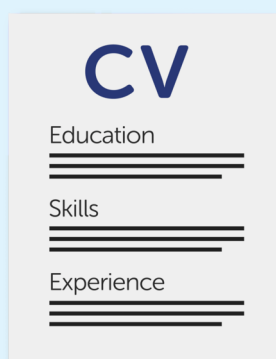
The cover letter explains why you think you will be good at the job. It should say which of the four areas of work you are interested in.

In your letter we would like you to think about:

- Why do you want to learn and work with Stopgap?
- Why would Future Leaders be a good thing for you and your career?
- What does being a good leader mean to you?



This letter can be in writing and up to 1000 words. Or you could also create a video/audio recording of yourself talking. This recording can be up to 8 minutes long.



CV

A CV is a document that employers will look at to see if you are the right person for the job.

Find out more about creating a CV and cover letter in this Easy Read guide:

bit.ly/CV-EasyRead



Interviews

Interviews will be on Monday 2nd June.

They will happen in person in Farnham.



Reasonable Adjustments

We are happy to make adjustments to the application process and the interview.

Let us know if there is any way we can make things easier and more accessible for you.

You can do this by:

Emailing **admin@stopgapdance.com**

Calling our office on **01252 745 443**



Questions

If you have any questions you can email or call Stopgap.

Find out more about Stopgap on our website
www.stopgapdance.com